

UR Engaged

How to Complete the Continuum of Contribution

1. Go to <https://urapps.richmond.edu/CoC>
2. Login using your user ID and Password.
3. On the main screen, you will see a list of all of your direct reports.


Continuum of Contribution

TFISHER - Supervisor List

Supervisor Continuum of Contribution

Employee Id	Employee Name	Position Title	Employee Division	Employee Home Org Dept	Positively impacted department results	Made progress on identified goals/competencies	Developed professionally	CoC Complete
37887061	Brown, Robert	Specialist	SHR	Human Resources				
48429267	Johnson, Rebecca	Representative	SHR	Human Resources				
38105033	Miller, Stephanie	Analyst	Human Resources	Human Resources				Y
30905814	Smith, Leah	Assistant Director	SHR	Human Resources				
51017880	Williams, Tyler	Coordinator	Human Resources	Human Resources				Y

1 - 5

4. To complete or adjust the CoC information for one of your employees, *click on the  icon to the left of their name.* A pop-up window will appear:

Employee CoC

Employee Continuum of Contribution

Employee Id 37887061

Employee Name Brown, Robert

Position Title Specialist

Brown, Robert has...

Positively impacted department results. ?

Less Impact  More Impact

Made progress on identified goals and/or competencies. ?


Less Progress  More Progress


The employee has developed professionally. ?


Less Development  More Development

Cancel Apply Changes



- Adjust each of the sliders to enter your CoC information. You can click on the  icon next to each item of the CoC for more information.

Employee CoC 


 **Employee Continuum of Contribution**


Employee Id 37887061


Employee Name **Brown, Robert**


Position Title **Specialist**



Brown, Robert has...



Positively impacted department results. 

 Less Impact



Made progress  More Progress

The employee has developed professionally. 

 Less Development  More Development

 Positively impacted department results. 

Consider all employee actions - large and small - that helped the department achieve its goals.

- Click the "Apply Changes" button to save your CoC decisions. *Note that your decisions can be edited as many times as needed until May 19, 2023.
- Repeat steps 4-6 for each of your direct reports.
- To log out, click on your user ID in the top left-hand corner of the screen and select "Sign Out".