



In compliance with Virginia State Law, the University of Richmond is committed to ensuring all individuals working with minors in University-sponsored camps and programs are informed and knowledgeable about the responsibility to observe and report instances of potential sexual/child abuse.

The University has implemented an online training course that all individuals are required to complete before beginning to work with minors. The course was developed by United Educators and is available through their online Learning Management System, EduRisk Learning.

Please follow these instructions to access UE's online course:

1. Click on the link <https://edurisklearning.org>.
2. First-time users should click the "Register Now" button on the right side of the screen to create a new account. The University's institution registration code is: **0697-SC37-XY12**
3. The system will automatically log you in. Once logged in, scroll down to the section titled **Protecting Children from Sexual Misconduct** and click "Get Started". Select the **Identifying and Reporting Sexual Misconduct** course and follow the prompts to launch the course.
4. Begin the course with the first module, "Tell Us About Your Role". You must complete the entire course in order to receive credit. If you are unable to complete the course in one sitting, you are able to log back in at a later time and resume the course where you left off. Be sure to log back in at <https://edurisklearning.org> using your username and password.
5. A Certificate of Completion will be generated upon completion of the course. To view and print your certificate, select **My Certificates** located in the toolbar of the EduRisk website. The link for your completed course will be listed under the "Courses" section, and will allow you to print a certificate.

For assistance with the online modules please call 800-346-7877 or email websupport@ue.org.



Fact Sheet: University of Richmond Reporting Process for Minors

What: On July 1, 2012, Virginia law pertaining to mandatory reporting of suspected child abuse and neglect will be amended to include all Virginia Public and Private Institutions of higher learning. (Va. Code 63.2-1509)

Why: This legislation change was a result of the child abuse case involving Penn State University initiated in 2011.

Who and Where: Any employee of the University of Richmond or a volunteer associated with any youth activity being conducted on University property has any reason to believe that a child is abused or is being neglected has a legal obligation to report the information to Child Protective Services. If you fit in this category you are considered a "Mandatory Reporter".

How: Each year in Virginia, 39,000 children are reported to local Child Protective Services for suspected abuse or neglect. Because of the nature of your position, you may recognize indicators of maltreatment and request help and services for the child and his/her family.

Child abuse/neglect is defined as any child under the age of 18 whose parent or other person responsible for the child's care:

- Causes or threatens to cause a nonaccidental physical injury or mental injury.
- Neglects or refuses to provide adequate food, clothing, shelter, emotional nurturing, or health care.
- Abandons the child
- Fails to provide adequate supervision in relation to the child's age and developmental level.
- Commits or allows to be committed any illegal sexual act upon a child including incest, rape, fondling, indecent exposure, prostitution, or to be used in any explicit visual material.

As a mandatory reporter while acting in the capacity listed above, you have a duty to immediately report suspicions of child abuse/neglect. There are two options for the University of Richmond:

- A- You may contact the University Police Department at 289-8715; they are designated as a liaison for the University and local Child Protective Services. URPD will collect information and contact Child Protective Services.
- B- You may directly contact Child Protective Services thru the Virginia Child Abuse Hotline 1-800-552-7096.

As a mandatory reporter acting in good faith, you are immune from civil and criminal liability.

After a report is made a social worker will interview the child (parental consent may not be necessary) and all others involved. The social worker will complete an assessment determine the risk of harm and develop a safety and services plan within the family.

When: The University will begin this process at the beginning of summer 2012. An on-line awareness training component will be phased in May and June 2012. On-Line training has been selected to be the least intrusive to your time commitments and busy schedules. The expectation is that all mandatory reporters shall be provided this fact sheet and at some point complete the on-line training (> 1 hour, more information to be provided) allowing the University of Richmond to be compliant with the new state law on July 1, 2012.

URPD is available to meet with groups with any further questions or discussions as to how to have those initial discussions with a child, etc. after the on-line training is completed.

As always, thank you for in advance for your support in keeping the University of Richmond a premier destination location for all the services that you provide.