Managing your University of Richmond Retirement Plan made easy!

TIAA makes it easy to manage your financial future

From the Actions tab, you can:

- **Change the investment of future contributions.** Select Change investments from the Retirement plans section, then Choose future investments, then Make changes. Choose each account or contract to update, then enter investment instructions.

- **Transfer assets among plan investment options.** Select Change investments from the Retirement plans section, then Exchange, then Make changes. Choose each account or contract to update, then enter investment instructions.

- **Update your beneficiary designation.** Select Add/Edit beneficiaries from the All accounts section, then select Add New Beneficiary to make changes to multiple accounts or Edit Existing Beneficiary to update beneficiaries on a specific account.

- **Take care of administrative needs.**
  - Review and update your personal information
  - Check account balances and confirm contributions
  - View and research the performance of the plan’s investment options
  - Choose eDelivery

Don’t have an online account? Getting set up is easy. Visit TIAA.org/richmond, select Log in in the top right-hand corner, then Need online access?

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**Need help?**
Managing your retirement account is just the beginning.

**Financial education**
TIAA has resources to help you learn more about saving and managing your finances. Visit TIAA.org/webinars to participate in live webinars, or visit TIAA.org/public/offer/insights to access information about budgeting, college savings, investing and more.

**Online tools and calculators**
Visit TIAA.org/tools for interactive planning tools.

**Get the app**
With the TIAA app,* you can:

- See account details at a glance
- Check your contributions and investment mix to see if you’re on track
- Contact your advisor or get in touch with a TIAA financial consultant
- Manage your account 24/7

*Some features not available on all devices.
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We’re here to help

Not sure where to begin? Let us help you take the next step!

Virtual
Schedule a one-on-one advice session by calling TIAA at 800-732-8353, weekdays, 8 a.m. to 8 p.m. (ET), or visit TIAA.org/schedulenow. There is no additional cost to you for this service.

Phone
If you have any questions or would like assistance selecting your new investment options, call TIAA at 800-842-2252, weekdays, 8 a.m. to 10 p.m.

Online
Manage your account online by going to TIAA.org/richmond and selecting Log in.

If you’re new to TIAA, select Log in, then click Need online access? Follow the on-screen directions to gain online access to your account.

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