



2018

## Qualified Default Investment Alternative (QDIA) Annual Notice

### Important Information

You are receiving this Annual Notice to inform you of how your contributions under the plan(s) for UNIVERSITY OF RICHMOND may be invested and how such contributions will continue to be invested if you have not provided complete instructions.

### How Will Your Contributions Be Invested

You may have a balance or current contributions under the plan(s) listed below for UNIVERSITY OF RICHMOND that are invested in the default investment option(s). If you are participating in the plan but did not make an election choice, you were automatically defaulted into the plan's default investment option(s). Your contributions will continue to be invested in the designated option(s) unless you provide complete investment instructions. Please disregard this notice if you already provided or updated your investment instructions.

### Plan Name:

### Default Investment Option:

UNIVERSITY OF RICHMOND DEFINED CONTRIBUTION  
RETIREMENT PLAN

Vanguard Target Retirement Funds - Investor  
Share Class (2015-2065 and Retirement  
Income)

### How You Can Change the Way Your Contributions are Being Invested:

You have the right to change the investment allocation of your account at any time. You can elect to direct the investment of your existing balances and future contributions to any of the plan's available investment options. This includes being able to transfer out of the plan's designated default option(s) to another investment option available in the plan. If you have been defaulted into the designated default option(s) and you do not provide complete investment instructions, your contributions and existing balance will continue to be invested in the designated option(s).

To change how your account is invested, among the plan's offered investment choices, you can contact TIAA at **800-842-2252**. Consultants are available MON-FRI, 8 AM - 10 PM (ET) and SAT, 9 AM - 6 PM (ET).

**Please Note the Following:**

The enclosed Fact Sheet(s) provides additional information, including the investment objectives and strategy, fund/account performance, risk and return characteristics, and fees and expenses. A list of the Plan's available investment options and a copy of the prospectus or information statement for each fund may be obtained from <http://www.TIAA.org>. If you do not have a TIAA account, you can still access more information about your plan's investments by going to [TIAA.org/performance](http://www.TIAA.org/performance) and entering your Plan ID, 100190.

Distributions from tax-deferred plans before age 59½, severance from employment, death, or disability may be prohibited, limited, and/or subject to substantial tax penalties. Different restrictions may apply to other types of plans.

**How to Contact Us**

More information about retirement plan fees and expenses is available at [TIAA.org/fees](http://www.TIAA.org/fees) or by calling TIAA at **800-842-2252**. Consultants are available MON-FRI, 8 AM - 10 PM (ET) and SAT, 9 AM - 6 PM (ET).