In compliance with the Virginia State Law the university is committed to making sure all counselors working summer camps are informed of and knowledgeable about the responsibility to observe and report instances of potential sexual/child abuse of those attending our camps.

We have implemented an on-line course that all individuals working summer camp are required to complete before working the camp. To access the course please follow the web link to UE’s Learning Management System (LMS) and enter a registration code that validates your eligibility to take this course. Once the registration code is accepted, you can register for and take the course.

Please follow these instructions to access UE’s online course:

1. Click on the link, https://www.edurisklearning.org

2. First-time users should select the link to create a new account.
   a. Use this institution registration code: 0697-SC37-XY12

3. You will need to get the temporary password from your email to log in.

4. Once logged in, click on the “Launch Learning Program” under the section titled: Protecting Children from Sexual Misconduct.

5. Once logged in, click on the Course: SM-101-How Teachers and Other Educators Can Protect Our Children.

6. Next click on the Module on How Teachers and Other Educators Can Protect Our Children.

7. If you are unable to complete the course in one sitting, be sure to log back in at this site: https://www.edurisklearning.org using your username and password you created.

***Please note that if a user already has a UE issued website account you do not need to use the registration code process since they already have admittance to the courses as part of that access level.

For assistance with the online modules please call 301-830-4587.
**Fact Sheet: University of Richmond Reporting Process for Minors**

**What:** On July 1, 2012, Virginia law pertaining to mandatory reporting of suspected child abuse and neglect will be amended to include all Virginia Public and Private Institutions of higher learning. (Va. Code 63.2-1509)

**Why:** This legislation change was a result of the child abuse case involving Penn State University initiated in 2011.

**Who and Where:** Any employee of the University of Richmond or a volunteer associated with any youth activity being conducted on University property has any reason to believe that a child is abused or is being neglected has a legal obligation to report the information to Child Protective Services. If you fit in this category you are considered a “Mandatory Reporter”.

**How:** Each year in Virginia, 39,000 children are reported to local Child Protective Services for suspected abuse or neglect. Because of the nature of your position, you may recognize indicators of maltreatment and request help and services for the child and his/her family.

Child abuse/neglect is defined as any child under the age of 18 whose parent or other person responsible for the child’s care:

- Causes or threatens to cause a nonaccidental physical injury or mental injury.
- Neglects or refuses to provide adequate food, clothing, shelter, emotional nurturing, or health care.
- Abandons the child
- Fails to provide adequate supervision in relation to the child’s age and developmental level.
- Commits or allows to be committed any illegal sexual act upon a child including incest, rape, fondling, indecent exposure, prostitution, or to be used in any explicit visual material.

As a mandatory reporter while acting in the capacity listed above, you have a duty to immediately report suspicions of child abuse/neglect. There are two options for the University of Richmond:

A- You may contact the University Police Department at 289-8715; they are designated as a liaison for the University and local Child Protective Services. URPD will collect information and contact Child Protective Services.

B- You may directly contact Child Protective Services thru the Virginia Child Abuse Hotline 1-800-552-7096.

As a mandatory reporter acting in good faith, you are immune from civil and criminal liability.

After a report is made a social worker will interview the child (parental consent may not be necessary) and all others involved. The social worker will complete an assessment determine the risk of harm and develop a safety and services plan within the family.

**When:** The University will begin this process at the beginning of summer 2012. An on-line awareness training component will be phased in May and June 2012. On-Line training has been selected to be the least intrusive to your time commitments and busy schedules. The expectation is that all mandatory reporters shall be provided this fact sheet and at some point complete the on-line training (> 1 hour, more information to be provided) allowing the University of Richmond to be complaint with the new state law on July 1, 2012.

URPD is available to meet with groups with any further questions or discussions as to how to have those initial discussions with a child, etc. after the on-line training is completed.

As always, thank you for in advance for your support in keeping the University of Richmond a premier destination location for all the services that you provide.